

## Role Profile

Overview	
Job Title	Senior Advisor – Human Rights in Supply Chains
Main Purpose	To lead the delivery of Slave-Free Alliance Consultancy products and services to new and existing strategic members in a commercial context, and assist organisations working to address the risks of modern slavery and labour exploitation in their operations and supply chains.
Department	Slave-Free Alliance
Location	UK Home based with UK and International Travel
Reporting To	Consultancy Director
Main Duties	
<ul style="list-style-type: none"> <li>• Effectively manage a portfolio of strategic members.</li> <li>• Develop tailored strategies and action plans for the entire membership journey that address the risk of modern slavery and labour exploitation in their businesses and supply chains.</li> <li>• Create ambitious, proactive engagement plans to drive strategic member progress and capitalise on commercial opportunities.</li> <li>• Establish a structured approach to CRM, monitor and evaluate progression and maintain accurate up-to-date records.</li> <li>• Maintain an in-depth, up-to-date knowledge and understanding of all SFA Consultancy, Training and Technology Services</li> <li>• Deliver SFA Consultancy Services to the highest standard to strategic members using SFA processes and methodologies, e.g. Gap Analysis, Site Assessments, Risk Assessments, and Escalation etc.</li> <li>• Provide support and guidance to Advisors and Associate Advisors and enlist their support in the delivery of an SFA Gap Analysis.</li> <li>• Undertake client work as required.</li> <li>• Maintain a close working relationship with the Slave-Free Alliance Accounts, Sales and Training teams in order to effectively and seamlessly develop the operational relationship with strategic members.</li> <li>• Facilitate the provision of additional services to members e.g. Training, Technology, Seminars, Webinars, Anti-Slavery Week etc. alongside the Sales and Account Management teams.</li> <li>• Support other SFA team members as required.</li> <li>• Provide appropriate support to Slave-Free Alliance members where potential incidents of modern slavery and labour exploitation are identified.</li> <li>• Deliver against the FY New Product Development plan.</li> <li>• Share thought leadership in monthly deep dives with the SFA team.</li> <li>• Support the international expansion of SFA into new markets.</li> </ul>	

- Support the development of new tools & guides for SFA members including potential technology solutions.
- Work at all times in line with SFA policies and procedures and the wider strategy, culture and ethos of Slave-Free Alliance/ Hope for Justice.
- Understand and uphold the standards outlined in the Hope for Justice Safeguarding policies, acting with due care and attention to safeguard the wellbeing of anyone that comes into contact with our work and reporting concerns if they do arise.

**Key Result Areas**

- Develop and deliver annual strategic plans for strategic members.
- Ensure timely use of membership benefits each year.
- Outstanding strategic member progression year on year.
- Delivery of high quality SFA Consultancy Services to strategic members and clients.
- Development of professional, strong strategic member relationships and capitalisation on extra services.
- Completion of high quality status reports (progress evaluation) for strategic members in quarterly and annual membership reviews.
- Provision of regular referrals to the sales team for new services for existing strategic members.
- Effective escalation of strategic members not utilising benefits, making slow progress or posing a risk to SFA.
- Successful delivery of FY NPD plan.

Soft Skills	Technical Skills
<ul style="list-style-type: none"> <li>• Strong work ethic</li> <li>• Strong commercial awareness</li> <li>• Relationship and stakeholder management</li> <li>• Creative and proactive problem solving</li> <li>• Effective delegation</li> <li>• Self-motivation</li> <li>• Critical thinking</li> <li>• Communication</li> <li>• Listening &amp; providing feedback</li> <li>• Attention to detail</li> <li>• Ability to prioritise and meet deadlines, and work under pressure</li> </ul>	<ul style="list-style-type: none"> <li>• Ability to create and deliver goal-orientated strategies</li> <li>• In-depth knowledge and understanding of modern slavery and labour exploitation issues and indicators</li> <li>• Understanding of the different types of global supply chains and how they work</li> <li>• In-depth knowledge of due diligence and risk management methods</li> <li>• Strong report writing skills</li> <li>• Creation and delivery of effective presentations</li> <li>• Word, Excel and PowerPoint proficiency</li> <li>• Leading in seminars and conferences</li> <li>• International operating experience (desirable)</li> </ul>

### **Experience & Education**

- Strategic and operational knowledge of modern slavery and labour exploitation, business and human rights and best practice within the private sector
- Experience at a strategic level in ESG, Corporate Social Responsibility, Risk Management, Investigation, Supply Chain Management, Audit/Compliance or Human Rights Consultancy
- Broader knowledge of incumbent and future human rights legislation Working and communicating at a senior level (written and oral)
- Relevant commercial experience and/or qualifications
- Knowledge and application of policy development
- Experienced in working individually and as part of a team
- International experience (desirable)
- Experience of working with risk mapping software (desirable)