

## Job description

<b>Job title</b>	Consultant
<b>Location</b>	Kenya – National and County level (Possibility for remote inputs)
<b>Reporting to</b>	Programme Team Leader
<b>Responsible for</b>	Inputs agreed on a case-by-case basis
<b>Liaison with</b>	Programme Team Leader, wider programme team and Options London Office
<b>Hours</b>	TBC – normal working hours of 9-5 will apply
<b>Type of contract</b>	Fixed term contract – Programme dates expected to be November 2020 – September 2021
<b>Organisation</b>	
<p>Options Consultancy Services Limited was established in 1992 and is a wholly owned subsidiary of Marie Stopes International. We are a consultancy organisation providing technical and management expertise in the health and social sectors to governments and international development partners to transform the health of women and children. We provide information, expertise and influence to governments, health workers, NGOs and businesses to catalyse change so that health services can be accessed by the people who need them most.</p>	
<b>Health Systems Programme and main purpose of the role</b>	
<p>Options is seeking to establish a consultancy framework of exceptional health systems experts to drive the delivery of a Technical Assistance (TA) programme that is focused at sub-national levels of the Kenyan health system. The programme will provide TA to build county capacities in planning, budgeting, monitoring, reporting, and promote the use of data for decision making and monitoring and evaluation (M&amp;E) skills more generally. The over-arching goal of the project is to improving Reproductive Maternal New-born Adolescent and Child Health (RMNCAH) outcomes and reduce maternal and child mortality specifically.</p> <p>We are seeking long and short-term consultants who will be responsible for leading on activities in counties, with expertise in specific technical areas to aid the delivery and direction of the programme. We require both national and international consultants with relevant experience working in Kenya. The team will be led by a strong team leader and working alongside technical experts and operation staff, the consultants will provide additional essential expertise.</p> <p>This role will report to the in-country Programme Team Leader, and the Director of Programmes based in Options London office and work closely with Options management and administrative teams. The post holder will ensure that specific outcomes and deliverables are met as required.</p>	
<b>Main duties</b>	
<p>Tasks will be agreed with consultants directed by the needs of the programme and county capacities, as well as the consultants' interests.</p> <ul style="list-style-type: none"> <li>• <b>Experience and expertise should be apparent from the areas in the list below:</b></li> <li>• Planning and budgeting, particularly for county health departments and/or health programmes at sub-national level</li> <li>• The annual budget cycle, and its requirements at sub-national level, including drafting and developing Annual Work Plans (AWP) and Programme Based Budgets (PBBs)</li> <li>• Expenditure tracking, and or other methodologies that promote financial transparency and accountability of public funds, particularly in the health sector</li> </ul>	

- Performance reviews including annual and quarterly measurements, health performance indicators, data and formats
- Evidence-based planning & budgeting, including data for decision-making, priority setting and other methodologies relevant to data demand and information use
- The Kenyan Health Information System (DHIS2), including its reporting and aggregate format functions
- Awareness of county government structures, decision-making forums in the health sector and governance levers relevant to promoting public participation, transparency and accountability
- Previous experience in Reproductive, Maternal, Newborn, Child and Adolescent health (RMNCAH) policy or programmes, including M&E tools and indicators used to support RMNCAH programming and reporting, such as Maternal and Perinatal Death Surveillance & Response (MPDSR), RMNCAH Scorecard etc.
- Previous experience in providing capacity development and capacity support to individuals and small groups, through methods such as coaching, mentoring and training techniques
- Advocacy work for health programmes in county governments an advantage, familiarity with political economies and partner coordination mechanisms preferable
  
- A minimum 5 years relevant experience supporting health systems strengthening, health sector devolution and or implementing health sector reforms.
- Roles will be based in Kenya, candidates interested in long term positions must have the right to work in Kenya.
- Experience working with World Bank, DFID, DANIDA, USAID or other similar donors is desirable