

Job description

Job title	Deputy Program Director
Department	Overseas Programmes
Location	Abuja, Nigeria, Nairobi, Kenya or London, UK
Post holder	TBC
Reporting to	Program Director
Hours	Full time
Type of contract	Fixed Term
Organisation	
<p>We are a global team of experts and innovators tackling some of the world's most pressing health challenges. We work with leaders and change makers around the globe to bring health strategies to life. We provide ideas, advice and technical know-how that enable our partners to build a path to lasting change.</p> <p>With 30 years' experience in global health, we collaborate with our partners to explore existing evidence, combine expertise, scale up ideas and co-create solutions that accelerate change. This includes collaborating on policy design, managing initiatives, building powerful coalitions and galvanising social movements. Our impact is felt across whole communities, with a focus on women, girls and those who have been marginalised.</p> <p>As part of MSI Reproductive Choices, all our profits go back into supporting MSI's own mission of children by choice, not chance.</p> <p>We believe in a world where everyone can access the high-quality health services they need, without financial burden.</p>	
Main purpose of job	
<p>Options is seeking a Deputy Program Director to provide leadership for a new programme focused on strengthening global health security in Africa.</p> <p>The Deputy Program Director will work jointly with the Program Director on the day-to-day delivery of the programme. The position will provide management and oversight support to teams in selected countries, promoting optimal programme implementation through a consortium approach. The Deputy Program Director will be responsible for ensuring programme strategy is cohesively implemented on time and to budget, delivering quality through the highest technical standards. The Deputy Program Director will report to and work closely with the Program Director, deputizing them as needed.</p>	

At outcome level, interventions funded under this programme will contribute to the delivery of an effective regional response to cross border health threats, as well as improve countries' capacity to prevent, detect and respond to disease outbreaks. Programme interventions will have a sustained positive outcome for systems and populations, including:

- Regional level: Strengthened regional institutions allowing countries to leverage resources/public health assets (e.g. technical expertise, reference laboratories, surveillance networks, epidemiologists, standards and guidelines) to build national capacity in health security.
- National level: Improved public health core capacities (e.g. workforce, surveillance and points of entry control) allowing countries to better comply with IHR and effectively control infectious disease outbreaks. Increased national ownership of public health responses.

Community level: Communities are empowered with knowledge and tools to identify and escalate risks, to respond to outbreaks, and minimise the risk of endemic disease emergence and amplification.

That;

- Regional institutions and regionally led initiatives are critical to Africa's health security.
- Health security must consider how it engages with people.
- A flexible contingency response mechanism will help protect people and communities, enable system change and create opportunities to forge strategic partnerships.
- Effective prevention and early detection of disease outbreaks require a multi-sectoral One Health approach that works across the human, animal and environmental interface.
- Sustainable progress on health security requires a whole of government approach.

Main duties

Responsibilities will include:

- Programme delivery, and oversight – support the development of programme strategy and promote a coordinated and cohesive approach to its implementation.
- Support the Program Director in key stakeholder relationships, ensuring optimal partnerships with other implementing partners and government and non-government institutions.
- Provide guidance to teams to facilitate planning and budgeting exercises and overseeing systems for the implementation of work plans and monitoring and evaluation.
- Provide support to quality assurance for internal and external technical and financing reporting and support effective communications and dissemination strategies.

To be successful in this role you will possess:

- Extensive experience (10yrs +) in successfully delivering health security programming across Africa.
- Knowledge and experience in international health regulations, disease preparedness, anti-microbial resistance, one health and whole of government approaches.
- Experience providing technical, strategic and management oversight to large donor funded health programmes and/or organizations. Specifically, expertise and experience of working in Africa, with strong partnerships with key health security organisations and agencies including WHO Afro, African Union, Africa CDC and relevant government ministries and implementing partners.
- Experience and a track record of successful leadership and management of teams based in multiple locations. Previous experience working in a large team of highly skilled, multidisciplinary staff to leverage joint management support, and empowering team members to deliver high quality work.
- Strong external liaison and negotiation skills with experience of fostering partnerships between government and other stakeholders, including at global, regional, national and sub-national level, to improve health security.
- Experience engaging closely with and/or managing partner organizations, including large consortium management.
- Experience of contracts (including payment by results) and contracting; supports compliance requirements and excellent financial management skills.
- A postgraduate qualification in public health, or related discipline.
- Excellent written and spoken English is essential.

Note: this job description reflects the present requirements of the post. As duties and responsibilities change and develop the job description will be reviewed and be subject to amendment in consultation with the job holder.

Signed by:

Date:

Person specification

Criteria	Essential	Desirable
Qualifications		
Professional qualification or degree in a relevant subject	✓	
Experience		
Extensive and proven experience providing technical, strategic and programme management oversight to similar donor funded health programmes and/or organizations.	✓	
Experience and record of delivering health security programming in Africa.	✓	
Knowledge of IHR, disease preparedness, anti-microbial resistance, one health and whole of government approaches.	✓	
Experience and knowledge of working key health security partners at global, regional and country level. Including WHO Afro, Africa CDC etc.	✓	
Experience and a track record of successful leadership and management of teams based in multiple locations. Experience managing teams in high risk environments (desirable)	✓	
Experience engaging closely with and/or managing partner organizations, including large consortium management	✓	
Experience of risk management and mitigation in a programme context.	✓	
Proven experience in risk management, change management and/or safeguarding.	✓	
Skills in security, due diligence and quality assurance processes	✓	
Skills and attributes		
Strong administration and organisational skills, good time management	✓	
Excellent communication and report writing skills	✓	
Proven planning, coordination and presentation skills	✓	

Other requirements		
Commitment to equal opportunities, diversity and inclusion	✓	
Pro-choice	✓	
Commitment to the principles of Safeguarding	✓	
Fluency in written and spoken English		✓
Fluency in written and spoken French	✓	