

## Job description

<b>Job title</b>	Component 1 Technical Advisor
<b>Programme</b>	Technical Assistance to Strengthen Capabilities Project (TAN)
<b>Location</b>	London, UK
<b>Reporting to</b>	Component 1 Lead
<b>Hours</b>	Full time, 35 hours per week
<b>Type of contract</b>	16 month fixed-term contract
<b>Salary</b>	Commensurate with experience
<b>Organisation</b>	
<p>Options Consultancy Services Limited is a leading global health consultancy established in 1992 as a wholly owned subsidiary of Marie Stopes International. We manage health programmes that ensure vulnerable women and children can access the high-quality health services they need. We work with partners to co-create and implement locally informed solutions to complex health problems. This includes governments, development partners, NGOs, civil society and health workers. Our programming is flexible, evidence-based and politically informed. This means we adapt to changing contexts, use data to inform our decisions and ensure our approach is appropriate. Our focus is always on building local skills and systems that last.</p>	
<b>TAN Programme</b>	
<p>The Technical Assistance to Strengthen Capabilities Project (TAN) supports the Scaling Up Nutrition (SUN) Governments, the SUN Movement Secretariat (SMS) and the UK Department for International Development (DFID). The programme will have a contract value of up to £5.3 million and will run from June 2020 to September 2021.</p> <p>The project will be comprised of two components: Component 1 will provide technical assistance (TA) to SUN Governments and to the SUN Movement Secretariat; Component 2 will provide TA to DFID. Options Consultancy Services Ltd will manage and coordinate the programme.</p> <p>The objective of Component 1 is to provide TA Technical assistance to Governments in the SUN Movement and to the SUN Movement secretariat (SMS) to catalyse country efforts to scale up nutrition impact.</p> <p>The SUN movement unites people—from civil society, the United Nations, donors, businesses and researchers—in a collective effort to improve nutrition. The SMS will ‘broker’ requests from the SUN countries and pass these onto the Supplier, who will then be required to engage with the SUN Government Focal Point to provide the required TA.</p> <p>This will be provided either through remote support or through direct visits.</p>	
<b>Main purpose of job</b>	
<p>The Component 1 Technical Advisor will provide technical support to ensure the high-quality provision of TA to the SUN movement, to build the capacity of the SUN Government Focal Points and members of the existing multi-stakeholder platforms in the areas set out below and as described in the SUN Roadmap:</p> <ul style="list-style-type: none"> <li>• Enhancing the utility of the country plans for scaling up nutrition impacts</li> <li>• Improving country efficiency with which financial resources are used</li> <li>• Increasing country financial access for scaling up nutrition impacts</li> <li>• Strengthening country use of data from multiple sources for improving decision making and accountability</li> <li>• Scaling up country implementation of high-impact actions.</li> </ul>	

The technical advisor will provide support to the Component 1 Lead in managing and overseeing the provision of TA and will play a strong role in ensuring lesson learning, evidence and best practice is captured across the programme.

As a Technical Advisor, you will be expected to be a self-starter, able to provide technical expertise to Options' with a demonstrable track record of working on nutrition programmes.

## Main duties

### Technical Assistance Provision

- Deliver and provide support to TA efforts under component 1
- Support the component lead in enabling effective delivery of assignments along the full TA 'cycle', from Terms of Reference (TOR) development to dissemination and learning.
- Comply with and support quality assurance processes are in place across all Component 1 TA assignments.
- Actively use and participate in mechanisms to foster continued learning throughout the programme. This will include (but not be limited to):
  - Monitoring and evaluation, research and learning framework and ensuring TA providers and TA recipients feed into this;
  - Capturing and disseminating key lessons and learnings in evidence briefs, presentations at key conferences;
- Build and maintain strong working relationships with TAN project colleagues, particularly the Component 1 lead and pool of technical experts, to ensure open communications and coordination of the TAN team.
- Ensure there is effective liaison and sharing of best practice with the Component 2 Lead and Technical Advisor and that these lessons and practices are distilled and captured in relevant policy briefs, practice manuals etc.
- Work closely with the Communications Team at Options' to ensure an effective communications and dissemination strategy is designed and implemented for the programme.
- Contribute to the wider Options' organisational objectives, ensuring programmes are leveraged in support of one another and that lessons around the effective delivery of TA are shared amongst all staff.

Note: this job description reflects the present requirements of the post. As duties and responsibilities change and develop the job description will be reviewed and be subject to amendment in consultation with the job holder.

**Signed by:**

**Date:**

## Person specification

Criteria	Essential	Desirable
<b>Qualifications</b>		
Master's degree in nutrition, health economics or social sciences.	✓	
PhD in nutrition, health economics or social sciences.		✓
<b>Experience</b>		
Excellent technical skills in delivering TA for nutrition.	✓	
Expertise in effectively delivering TA to donors, country governments and multilateral agencies.		✓
Experience of working with bilateral donors with a clear understanding of donor priorities and ways of working.		✓
Demonstrable experience in the use of iterative and adaptive approaches to widen or narrow the scale and scope of TA, considering donor and government priorities.		✓
Experience working in developing contexts, ideally fragile and conflict-affected states.	✓	
<b>Skills and attributes</b>		
A demonstrated ability to effectively manage and quality assure multi-disciplinary and cross-functional teams in complex programmes.	✓	
Excellent technical skills in managing TA teams or programmes for nutrition.	✓	
Excellent interpersonal skills, with experience interacting with government officials, development partners, civil society and other health sector stakeholders;		✓
Skills in ensuring strong and effective gender, disability and broader equity lenses in the delivery of TA.		✓
Strong administration and organisational skills; good time management.	✓	
Fluency in written and spoken French and/or Spanish highly desirable.		✓
<b>Other requirements</b>		
Commitment to equal opportunities.	✓	
A commitment to the programme's and Options' principles of Safeguarding, Do No Harm, and to comprehensive sexual and reproductive health and rights	✓	
Fluency in written and spoken English.	✓	