



ANNEX 1 – TERMS OF REFERENCE

About Africa Led Movement Programme

The UK Government (Foreign, Commonwealth and Development Office - FCDO) has a vision of a world free from the practice of FGM/C by 2030, in line with the Sustainable Development Goals and has established a programme to contribute to global efforts to achieve that vision.

The intended impact of this programme is a significant reduction of the practice of FGM/C in 4-6 focus countries/regions by 2025. The intended outcome of this programme is the acceleration of positive change in social attitudes towards ending FGM/C in countries/regions in which the programme is operational.

The outcome for this programme related to the Support to the Africa Led Movement (ALM) component is; Acceleration of positive change in social attitudes towards ending FGM/C in countries/regions in which the programme is operational by ensuring;

- i) Positive change in social attitude
- ii) A robust M&E framework

Options has been engaged to implement Lot 1 with consortium partners Amref Health Africa, ActionAid UK, ShujaazInc/Well Made Strategy, Orchid Project, Africa Coordination Centre for Abandonment of Female Genital Mutilation/Cutting (ACCAF), and University of Portsmouth (UoP). The Population Council is working with Greenmash to implement Lot 2.

The consortium's approach to support the Africa-led movement is girl-centred, recognises the intersecting identities that inform their lives, and aims to empower all girls and women - promoting health, bodily agency, and their right to live free from violence. The work on the programme is framed within a learning and adaptive programming approach.

The purpose of the programme is to support the Africa-led Movement to end FGM/C – a diverse network of stakeholders and activists (particularly women and girls) that are challenging violence against women in their communities on a daily basis.

About Options

Options Consultancy Services Limited was established in 1992 and is a wholly owned subsidiary of Marie Stopes International. We are a consultancy organisation providing technical and management expertise in the health and social sectors to governments and international development partners to transform the health of women and children. We provide information, expertise and influence to governments, health workers, NGOs and businesses to catalyse change so that health services can be accessed by the people who need them most.

1. Specific background

During the co-creation phase, Options will lead the consortium partners to conduct Political Economy Analysis (PEA) at national and sub national levels in countries selected for programme implementation. The PEA in each national/subnational levels will seek to establish the interaction of political and economic processes on FGM/C that create and transform the power and gender dynamics that sustain FGM/C over time. This will help to define structural power dynamics that influence how and by whom decisions on girls' health and wellbeing are made. The PEAs will include a context analysis, highlighting policies in place, prevalence data and intersectional gender analysis (to map the beliefs and norms underpinning FGM/C) as well as a detailed stakeholder analysis. This will facilitate programme teams, and Civil Society Organisations (CSOs) (involved through the grants mechanism), to 'think and work politically', recognising that achieving change is both a technical and political process. The PEA will further enable the pathways of change articulated in the Programme Strategy and TOC to be contextualised to each country (and sub-region), considering local power structures, decision making forums, supportive partners and operational context.

It is expected that the PEA will cover Kenya (with cross border kinship zones into Somalia and Ethiopia), Ethiopia (with cross border kinship zones into Somalia), Somaliland/Somalia (Somaliland and Somalia will be treated as an individual country block (**Somalia**) during the exercise (with cross border kinship zones covering the block and interfacing into Kenya and Ethiopia) and Senegal (with cross border and kinship zones into Mali, Gambia and Guinea). Actual geographical and subnational locations of the cross-border zones for each country will be provided.

2. Scope of work and Key Activities

The main objective of this assignment is to provide technical expertise in carrying out a top level nationally focused Political Economy Analysis (PEA) which will then support sub national/district focused analysis at a later stage.

Key activities for the Consultant are;

- Review and input into the political economy country profile document in terms of governmental structures and systems, economic position, gender index ranking, rates of Violence Against Women and Girls (VAWG) by type, legislative provision for gender equality and specifically FGM/C.
- Support a thorough FGM/C stakeholder mapping exercise of government agencies and key political actors, INGOs, CSOs working to promote gender equality and more specifically ending FGM/C at national levels. This will involve the completion of a data sheet detailing key stakeholders, contact details and a summary of their remit/role and involvement in promoting gender equality (specifically FGM/C). Information of the regional/district reach of each stakeholder will also be required. Key high profile 'change agents' need to be identified through this process.
- Based on the data sheet of key stakeholders a number, through consultation between the national firm/consultant and the core PEA team, will be selected for detailed interviewing. The tool will be provided by the core PEA team. All interviews (approximately 20 per country), will need to be verbatim transcribed and translated into English. The firm/consultant will be expected to adhere to the safeguarding and ethical protocols of the consortium. All data must be confidential so strict data collection and storage measures will be needed and the firm/consultant will need to demonstrate adherence.
- Work closely with in-country consortium partners (Action Aid and/or AMREF) to identify and map relevant programmes/projects promoting gender equality across the different sectors (WASH, Education, Women's Economic Empowerment, Rights-based programming/Child

protection) relevant for mainstreaming of FGM/C interventions. The key operational stakeholders in relation to each programme will be identified and contacted in order to gather detail on the reach of the programme, specific activities and relevant grey literature (reports/evaluations).

- Undertake mapping of current and past FGM/C and gender norms programming that may support the work of the ALM including work undertaken by The Girl Generation (TGG) (if relevant). Interviews with key TGG actors from the first phase will be undertaken as and where appropriate.

3. Deliverables

The Consultant is expected to complete and submit the following deliverables, as specified in the Timeframe and Deliverable schedule in section 4:

- 1) Review of the political economy country profile.
- 2) Completion of the stakeholder mapping data sheet and identification of key actors/influencers.
- 3) 20 stakeholder interview transcripts (transcribed verbatim into English) and in Word format.
- 4) Gender/FGM/C programme mapping sheet, including the activities of TGG.

All the deliverables are to be submitted to Roselyn Were, Team Leader, Annemarie Middelburg (Options) with a copy to Tamsin Bradley (UoP) for reviews and technical approvals.

4. Timeframe and Deliverables Schedule

The Consultant is expected to complete the assignment, following the timeframe and deliverable schedule specified in the table below:

Timeline	Level of Effort (days)	Activities	Expected deliverables (#)	Due date
Mid Jan – end Jan	10	Stakeholder mapping, review of the PE country profile	Completion of the data table.	31 st January 2021
Mid Jan - deadline	20	KIs and programme mapping	20 verbatim transcripts. Completion of the programming mapping sheet.	8 th February 2021
Mid Feb–end	2	Review of country PEA	Review draft document.	18 th February 2021

The consultant can use up to 32 days in the contract timeframe at a daily rate to be agreed upon by the consultant and Options. Any changes or modifications to the level of effort indicated and / or deliverables are to be agreed and signed off by Team Leader.

5. Reimbursable expenses budget

The Consultant will claim reimbursable/out of pocket expenses to Options, based on Options International per diem rates guide.

Any flights and accommodation will be managed and paid directly by Options. Prior agreement will be made with the Consultant and based on Options travel and security policy / procedures in place.

6. Payment Schedule

An invoice should be raised following the submission and approval of the deliverables mentioned in section 4.

Deliverable #	Deliverable	% Amount due
1	Completion of the data table	25%
2	20 verbatim transcripts- Completion of the programming mapping sheet.	25%
3	Review draft document	50%

Any reimbursable expenses – as agreed in writing with the **ALM Programme Team Leader** shall be included in the invoice.

7. Contract Management and Reporting arrangements

The Consultant will liaise with and report to Roselyn Were Team Leader (Options), Annemarie Middelburg (Options) and work closely with Tamsin Bradley (UoP), Jane Meme (UoP) and Saida Ali (Action Aid).

All contractual and administrative matters will be managed by Jessica Hopf & Emmanuel Alum.